UNIVERSITY OF HAWAI'I
invites applications for the position of:

Associate Dean for Research
#0089053

**SALARY:** Not Displayed

**OPENING DATE:** 06/25/19

**CLOSING DATE:** Continuous

**DESCRIPTION:**

Title: Associate Dean for Research  
Position Number: 0089053  
Hiring Unit: School of Ocean and Earth Science and Technology (SOEST)  
Location: Manoa Campus  
Date Posted: June 25, 2019  
Closing Date: Continuous - application review begins August 15, 2019  
Monthly Type: 11 Month  
Full Time/Part Time: Full Time  
Temporary/Permanent: Permanent

Duties and Responsibilities

1. Responsible for the effective management and oversight of the research and research-related instructional enterprise of the School.

2. Administration and Development of Research Activities: oversees SOEST institutional grants and research/facility appropriations; collaborates with internal and external stakeholders encouraging inter-programmatic and transformational research; identifies and pursues funding sources for innovative research and programs; provides scientific oversight of research facilities, shared resources, and training programs; chairs SOEST Research Council; fosters strategic research planning, identifies new research directions and recommends research priorities to the Dean, in consultation with faculty.

3. Faculty Development: facilitates recruitment of key academic leaders and faculty needed to implement research and program priorities; promotes and guides the research goals and efforts of faculty, especially junior faculty.

4. Communication and Representation: communicates internal and external research and research administration issues; represents the Dean internally/externally as requested; maintains and build effective working relationship with faculty, research program directors, shared resource managers, and other senior staff; provides leadership to build and strengthen research relationships within and across departments and other schools/colleges at UHM and with alumni, professional organizations, and other relevant groups.

5. Additional Managerial Responsibilities: develops annual budget to support duties of research related initiatives; coordinates administrative support personnel activities with the Director of Administration to ensure adequate staff coverage for research programs; promotes diversity through pursuit of identified and stated goals; assist with duties of the Dean as needed.

**Minimum Qualifications**

1. Ph.D. in science, technology, engineering or related fields.

2. Experience in leadership, management, mentorship and development of large scientific
research programs.
3. Demonstrated experience with budget management and supervising professional staff.
4. Evidence of an established record of grant-funding and successful research mentorship.
5. Demonstrated record of professional experience at a level of full professor, researcher, senior scientist or comparable experience, prior to appointment.
6. Experience in working with multi-cultural populations and in promoting diversity.
7. Ability to communicate effectively both orally and in writing.

Desirable Qualifications

1. Ph.D. in Geo- or Bio- Sciences, Technology or Engineering.
2. Proven record of scientific accomplishments in grants, publications, patents and (inter)national research programs.
3. Strong and currently active track record of securing external research funding.
4. Experience and interest in mentoring and supporting faculty career development including the development of independent programs of research.
5. Administrative and leadership experience in an academic setting.
6. Demonstrated commitment to promoting and enhancing diversity.
7. Demonstrated capacity to adapt, change, and operate well and enthusiastically under pressure.
8. Proven track-record of valuing multiple types of research paradigms, varied methodologies, and community-engaged scholarship.
9. Ability to establish and maintain harmonious working relationships with other employees, faculty, post docs, students, outside research and educational institutions, and the local community.
10. Familiarity and effective working relationships with U.S. Federal funding agencies (e.g. Department of Defense (DOD), National Science Foundation (NSF), National Aeronautics and Space Administration (NASA), National Institutes of Health (NIH), Department of Energy (DoE), National Oceanic and Atmospheric Administration (NOAA) and philanthropic foundations.

To Apply:
Applications must be submitted electronically via email as a single PDF file that includes the following: 1) letter of interest; 2) curriculum vitae; 3) names and contact information (phone and email address) of three professional references. Send application to: ADR_SEARCH@soest.hawaii.edu

Inquiries:
Juanita Andaya, Search Committee Chair; ADR_SEARCH@soest.hawaii.edu

EEO/AA, CLERY ACT, ADA:
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Employment is contingent on satisfying employment eligibility verification requirements of the Immigration Reform and Control Act of 1986; reference checks of previous employers; and for certain positions, criminal history record checks.

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, annual campus crime statistics for the University of Hawai‘i may be viewed at: https://www.hawaii.edu/titleix/help/campus-security/, or a paper copy may be obtained upon request from the respective UH Campus Security or Administrative Services Office.
Accommodation Request: The University of Hawaiʻi complies with the provisions of the Americans with Disabilities Act (ADA). Applicants requiring a reasonable accommodation for any part of the application and hiring process should contact the EEO coordinator directly. Determination on requests for reasonable accommodation will be made on a case-by-case basis. For further information, please refer to the following link: https://www.hawaii.edu/offices/eoo/accommodation-request/

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