



UNIVERSITY
of HAWAII®
MĀNOA

School of Ocean and Earth Science and Technology
Department of Ocean and Resources Engineering
2540 Dole Street, Holmes Hall 402
Telephone (808) 956-7572
An Equal Opportunity / Affirmative Action Institution

Instructions for: Doctorate - Forming the Dissertation Committee (Form I-A)

Use this internal ORE form to report the following:

- Approval of research *topic* (tentative title and abstract)
- Appointment of dissertation committee

Committee Approval

By signing this form, members of the committee indicate their willingness to serve on the committee and their approval of the proposed dissertation topic (tentative title and abstract).

Committee Membership:

The dissertation committee guides the student, conducts the comprehensive exam, approves the dissertation proposal ([Form 2](#)), conducts the final examination ([Form 3](#)), and approves the written dissertation ([Form 4](#)). The committee must have at least five members from the graduate faculty of UH-Mānoa. The chair and the majority of the committee members must be ORE graduate faculty members (including cooperating and affiliate graduate faculty members), and there must be at least one ORE departmental graduate faculty member on the committee. At least one member must be a UH-Mānoa faculty member who is not affiliated with the ORE graduate program, has an “arm’s length” relationship with other committee and department faculty members, and is formally recognized as the University Representative.

For more information, refer to:

- 1) The ORE personnel webpage for departmental faculty and other faculty: <https://www.soest.hawaii.edu/ore/people/>
- 2) The ORE graduate study guide, available at: <https://www.soest.hawaii.edu/ore/program/degree-requirements/>
- 3) The UH Graduate Division web-page on Committee Membership, which includes a searchable list of potential members: <https://manoa.hawaii.edu/graduate/committee-composition-potential-members/>

If any of the faculty listed are not on the UH Grad Division graduate faculty list, submit a current Curriculum Vitae for the potential committee member, Form 1A filled (but not signed), and a petition to the ORE Graduate Chair explaining why they should be included on the committee. The petition, after approval and endorsement by the Graduate Chair, will be submitted for approval by the Graduate Division. Form 1A should be circulated for committee signatures after approval.

Routing the Form

If you need assistance routing your form for signatures, email oredept@hawaii.edu with your completed form and Dissertation committee’s email.



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Part I. To Be completed by the student

Name _____ UH ID No _____

Graduate Program: _____ Ocean and Resources Engineering _____ Degree Objective: _____ Ph.D. _____

Tentative Dissertation Title:

Tentative Dissertation Abstract:

I certify that I have read and understand the policies and instructions for this form.

Signature of Student

Date



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Part II. Obtain signatures from the dissertation committee

Name (Type or Print)	Signature	Date
Chair		
Member		
Member		
Member		
Member		
University Representative		

Part III. To be completed by the Graduate Chair

The dissertation committee and the research topic are approved. The student can proceed with the comprehensive exam.

☐ Recommended ☐ Not Recommended

Signature of Graduate Chair

Date