

## **Ocean Exam Files**

There has been an unofficial Departmental policy for Oceanography faculty to submit copies of their exams to the Ocean office so that they are available for all students. This makes the playing field fair since some students may have access to exams by former students who have taken the course. As far as we know, there is no official University policy on this.

The Curriculum Committee has suggested the following for Oceanography's official policy on this matter:

- a. Instructors should keep tests varied and current to the extent possible.**
- b. Instructors are encouraged to provide copies of past exams to the Ocean office in order to ensure that students have equal access to prior materials. Alternatively, instructors can retain all completed exams after allowing students to examine the grading of the exams in class or during office hours.**
- c. A statement on the instructor's policy should be given in the syllabus for the course.**

Show-of-hands vote:

14 in favor, none opposed, 3 abstained

Oceanography Department Faculty Meeting – 2/25/09