

Associate Chairperson and Division Heads

Each of the three divisions within the Department, Biological Oceanography, Marine Geology and Geochemistry, and Physical Oceanography, will present to the Departmental faculty a nominee for approval as Division Head. Nominations will be made in late April-early May, and the term of service will begin on July 1. Approval of the Division Heads will be by the regular Department faculty, by secret ballot. Upon the approval of the Departmental faculty, the Division Head will serve a three-year term, in the third year simultaneously serving as the Associate Chairperson of the Oceanography Department and the Chairperson of the Marine Science Building Space Committee.

The selection of Division Heads will be staggered. The biological Division Head will be elected in years evenly divisible by 3 (*e.g.*, 2007, 2010, 2013), the geochemical Division Head in the following year (*e.g.*, 2008, 2011, 2014), and the physical Division Head in the year following that (*e.g.*, 2009, 2012, 2015). This cycle will be repeated in subsequent years.

In the event that a Division Head resigns before the completion of their term, the respective Division will nominate a replacement Departmental faculty to complete the term. Approval will be by the regular Department faculty, by secret ballot.

The Associate Chairperson and other Division Heads are responsible for seeing to it that the funds designated for the divisions are allocated to the divisions in a reasonable way. In addition, the Associate Chairperson will:

1. work closely with the Chairperson and accept responsibilities and duties delegated by the Chairperson. These duties may change from year to year to optimize the experience and expertise of the individuals.
2. accept all responsibilities and duties of the Chairperson during the Chairperson's absence.