

University of Hawaii at Manoa  
Department of Oceanography

MEMORANDUM

October 24, 1985

TO: Ocean Graduate Faculty

FROM: Lorenz Magaard, Chairman

SUBJECT: Results of and Correction to Our Last Faculty Meeting

As you know, we do not take minutes in our faculty meetings. Maybe we should. Anyway, these are results of yesterday's meeting that I would like to inform all of you of. In addition, I have made a wrong statement yesterday that I need to correct. Here are the various items:

- 1) We decided to change our rules about how to establish a search committee for new faculty. The old rule was that the faculty elects the search committee. The new rule is that the chairman appoints the committee subject to subsequent approval by the faculty.
- 2) We decided not to change existing search committees retroactively.
- 3) We decided that for all votes to be taken by department faculty, graduate faculty or any faculty committee, a simple majority (more than 50%) of all voting members will constitute a quorum.
- 4) I had said that our rules say that committees for the evaluation of applications for affiliate or cooperative graduate faculty status would be appointed by the chairman. This is wrong. Such applications are evaluated by the DPC. Sorry about my error. For persons who want full graduate faculty status, form a search committee.
- 5) Let me repeat my appeal to you to contribute to the Aloha United Way. Please give your properly filled pledge cards to Jean by Monday, October 28, 1985.