

# **CHECKLIST FOR GRADUATE APPLICATIONS**

## **Department of Oceanography**

<b><u>DEADLINES:</u></b>	U.S. Applicants:	December 15 for Fall semester September 1 for Spring semester
	International Applicants:	December 15 for Fall semester August 1 for Spring semester

**APPLICATION FEE:** See Graduate Division website: <http://www.manoa.hawaii.edu/graduate/>

### **TO THE GRADUATE ADMISSION'S OFFICE:**

University of Hawaii at Manoa  
2540 Maile Way, Spalding Hall 354  
Honolulu, HI 96822

- Please refer to the Graduate Division's Admissions requirements at:

<http://www.manoa.hawaii.edu/graduate/content/oceanography>

### **TO THE DEPARTMENT OF OCEANOGRAPHY:**

University of Hawaii at Manoa  
Department of Oceanography  
1000 Pope Road  
Honolulu, HI 96822  
Attn: Kristin Momohara

- One set of official transcripts *sent directly* from the registrar of *each* post-secondary school attended
- Three letters of recommendation from faculty or advisors
- *Graduate Program Supplemental Information Form*
- *Statement of Objectives Form*
- *Graduate Assistantship Application Form*
- Indicate area of study (Biological, Marine Geology and Geochemistry, Physical Oceanography)
- List of any courses and grades that may be too recent to appear in your transcripts, as well as courses in which you are currently or soon will be enrolled

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Special note: Students entering the department with an M.S. degree in Oceanography will be assessed not only for their acceptability as a general graduate student, but also for their potential to succeed to our Ph.D. program. For this purpose we ask that you send us:

- A summary of your M.S. thesis
- Any publications or reports you may have (if these are jointly authored, please indicate what part of the work was done by you)
- The names and addresses of all who served on your thesis research committee, and any others who were in close contact with your work

As soon as this information has been received, a faculty committee will consider your case and render a decision. Since some time will be required for us to write to your thesis committee members, it is necessary that you submit those materials as soon as possible.