

CARE IN THE USE OF LANGUAGE

Time words

When
Frequently, often, usually
Occasionally, sometimes
While

Place words

Where
Commonly, typically, generally
Locally
Whereas

Degree of confidence words (high confidence to low confidence)

Know
Conclude
Realize
Recognize
Understand
See
Think
Infer
Feel
Suggest
Hint
Believe (avoid due to connotations of religion and faith)

Common (but entirely avoidable) errors

The word "north" is not capitalized
The word "it's" is a contraction: it's = it is.
The word "its" is a possessive: *A dog scratches its fleas.*

References

Bishop, E.E., and Eckel, E.B., 1978, Suggestions to authors of the reports of the United States Geological Survey: U.S. Government Printing Office, Washington, D.C., 273 p.
Strunk, W., 1979, The elements of style: Macmillan, New York, 85 p.