

Section 113, Notice of Recruitment or Hire of Temporary Unbudgeted Position

UOH Prgm ID: UOH

Level V Program:

Preparer:

Position Number	Source of Funds	Legal Authority To Establish Position	Date Position Established	Projected Fill Date	Projected Salary	Position Function

KEY:

UOH Program ID: Budget Program Identification; i.e. UOH 100 (Mānoa), UOH 110 (JABSOM), UOH 210 (Hilo), UOH 700 (West O‘ahu)
UH 800 (Community Colleges), UOH 900 (Systemwide Programs)

Preparer: Name of UH Staff providing Information to Campus Budget Office

Position Number = Number Assigned by HR for recruitment

Source of Funds = (B) Special Funds; (W) Revolving Funds; (N) Federal Funds; (O) Contract&Grants

Legal Authority = Section 304A-1001, HRS (for all Positions, except Civil Service) or Chapter 76, HRS (for all Civil Service positions)

Date Position Established = Date on SF1

Projected Fill Date = Date of Hire

Projected Salary = Amount Budgeted

Position Function = Official Title per HR Classifications; for example, E/M = Vice Chancellor, Faculty = Professor
APT= Institutional Support, or Civil Service= Secretary