



# Hanauma Bay Education Program

## Volunteer Questionnaire

Name of potential volunteer: \_\_\_\_\_ Date: \_\_\_\_\_

**Please take a moment to review the following volunteer job descriptions. After reviewing the job descriptions, place a check mark next to all volunteer opportunities you are interested in learning more about. All volunteer positions require a minimum commitment of at least 6 months, shift frequency varies. (Please note that there may not be space available in all areas at this time. Some areas also require previous experience.)**

- Interpretive Guide — (4 hour shift once per week)**  
Park Interpreters rotate between three volunteer stations during each volunteer shift. The three stations include an information desk in the visitors center, a small theater where a short orientation film is shown to all visitors, and a beach information kiosk. Volunteers staffing these areas make an effort to reach each of the Bay's visitors to insure that they are informed of proper reef etiquette and how to enjoy their visit without harming the reef ecosystem. Most of your time will be spent talking to visitors and answering their questions. The beach kiosk also involves fish and invertebrate identification and opportunities for beach patrols. The theater requires presenting brief introductions to large crowds of visitors before each film showing.
- Program Docent — (minimum 4 tours per month)**  
Lead short natural history tours from the beach kiosk, instruct half-hour orientations for groups with educational permits, present classroom programs to school groups on or off-site.
- New Volunteer Mentor — (three times per year + prospective volunteers)**  
Provide one-on-one training and support for new volunteers, including (but not limited to) Japanese-speaking students from TransPacific Hawaii College.
- Special Event Support — (as needed)**  
Plan and/or staff special events such as information booths at community fairs (on and off-site.)
- Newsletter — (quarterly publication)**  
Any of the following: writing, editing, photography, assembling, distributing.
- Public Relations — (as needed)**  
*Under direction of education staff.* Seek out media opportunities, program recognition and award nominations, be available for print/television interviews.
- Volunteer Program Advisory Team — (meetings once per month + projects)**  
Meet with education staff once per month regarding ongoing planning and evaluation of the volunteer program. Opportunity to contribute to program development and implementation. *(Minimum experience of 6 months as an HBEP Volunteer. Minimum commitment of one year.)*
- Gardener — (minimum once per week)**  
Assist grounds keeping staff with upkeep of park plantings and gardens, assist with the Nature Conservancy stewardship project in Iihiihiauakea Crater.
- Clerical Assistance — (on call, as needed)**  
Phone calls, stuffing envelopes, data entry, group reservations and permitting.
- Light Maintenance / Carpentry — (on call, as needed)**  
Special one-time projects, as needed.

*Please fill out both sides of questionnaire →*

How did you find out about our program?

Why do you want to volunteer at Hanauma Bay?

How do you hope to benefit from your volunteer service at Hanauma Bay?

If you are interested in becoming a Park Interpreter, can you make a volunteer commitment of at least one 4-hour shift per week for a minimum of six months?

Are there any factors that we should know about that might prevent you from working the agreed upon hours? (i.e. travel plans, getting a job, enrolling in school, etc.) Do you have your own transportation?

Do you have any problem(s) that would prevent you from performing the essential responsibilities of the volunteer position for which you are applying? (sun sensitivity, inability to stand for long periods of time, etc.)

As described in the volunteer job descriptions, most volunteer opportunities at Hanauma Bay involve a great deal of public speaking and heavy interaction with the public. Do you have any customer service or other experience that will help you to fulfill your responsibilities as a volunteer? Will you be comfortable carrying out these duties?