

Department of Oceanography
Committee Meeting Report

Student's Name: _____ Date: _____

It is the responsibility of each student to organize a meeting with his/her committee each semester, and to submit a written report following each meeting. This form, or its equivalent, should be filled out at the committee meeting, signed by all present, and submitted to the Student Services Specialist for recording.

Summary of progress during past semester:

Courses completed: _____

Requirements completed (seminar, computer, etc.): _____

Problems encountered? _____

Progress of thesis/dissertation research: _____

Goals for this and next semester: _____

Specific committee recommendations and additional comments: _____

	Name	Signature
Advisor:		
Members:		
Student:		