

OCEANOGRAPHY FACULTY: QUALIFICATIONS, DUTIES, RIGHTS AND PROCEDURES
6/16/16

DUTIES AND PRIVILEGES:

Category	Level	Attend Faculty Meetings	Serve on Dept Faculty Search Committees	Serve on DPC	Serve as Dept Chair	Member, thesis/disser & exam committees	Chair, thesis committees	Chair, dissertation & exam committees	*Outside member, thesis/disser. & exam committees	Member, thesis/disser & exam committees in other grad progs	**Help administer degree program	Chair of Grad Field of Study and member of Grad Council
DEPARTMENTAL FACULTY		X	X	X								
REGULAR GRADUATE FACULTY	Full	X	X		X	X	X	X	X	X	X	X
	Associate	X	X			X	X†			X	X	
COOPERATING GRADUATE FACULTY	Full	X				X	X	X		X		X
	Associate	X				X	X†			X		
AFFILIATE GRADUATE FACULTY	Full					X	X††	X††		X		
	Associate					X				X		
RESEARCH AFFILIATE												
BARGAINING UNIT 07 UHPA		X		X								

* "Official" outside member for other graduate programs

** Includes program structure & policy, establishment of voting rights of Cooperating and Affiliate Graduate Faculty

† Requires approval of Regular Graduate Faculty

†† Requires approval of Graduate Division

Notes:

Graduate faculty serving as either a member or chair of a thesis/dissertation committee at the time of **retirement or resignation** may continue to serve in that capacity until the student graduates.

Upon the recommendation of the graduate chair and approval of the Graduate Division, **emeriti faculty** may serve as members or chairs of thesis and dissertation committees, provided they were on the graduate faculty at the time of retirement.

Non-graduate faculty may serve on a committee under special circumstances. A justification and the faculty's current CV must be sent to Graduate Division for approval prior to forming the thesis/dissertation committee

DUTIES AND PRIVILEGES

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VOTING RIGHTS:

Category	Level	Selection of DPC	*Dept Faculty personnel matters	Selection or Dept Faculty Search Committees	Dept Faculty hiring	Selection of Dept. Chair	Student admissions	Approval/renewal of Grad Faculty	Policies of graduate program
DEPARTMENTAL FACULTY			X	X	X				
REGULAR GRADUATE FACULTY	Level 3***						X	X	X
	Level 2**						X	X	X
COOPERATING GRADUATE FACULTY	Level 3***						X		
	Level 2**								
AFFILIATE GRADUATE FACULTY	Level 3***								
	Level 2**								
RESEARCH AFFILIATE									
BARGAINING UNIT 07 UHPA		X				X			

* Only Tenured faculty can vote on tenure decisions or contract renewal. Faculty must be at a given rank to vote on promotions to that rank.

** Level 2 (formerly Associate)

*** Level 3 (formerly Full)

VOTING RIGHTS

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GRADUATE FACULTY QUALIFICATIONS

Category	Level	UH faculty at Rank 3 or above	Productive Scholar	New or Inactive Scholar	Ocean Dept employee	Member of home UH Grad prog is such exists
REGULAR GRADUATE FACULTY	Level 3	X	X		X	
	Level 2	X		X	X	
COOPORATING GRADUATE FACULTY	Level 3	X	X			X
	Level 2	X		X		X
AFFILIATE GRADUATE FACULTY	Level 3		X			
	Level 2			X		

GRADUATE FACULTY QUALIFICATIONS

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APPOINTMENT PROCEDURES:

Category	Level	DPC or Search Comm Review & Recommendatio n	Outside Letters	Dept. Seminar	Interview w/ Faculty	Vote of Faculty	
DEPARTMENTAL FACULTY		X	X†	X†	X†	X	— Departmental
REGULAR* GRADUATE FACULTY	Level 3	X		X	X	X	—
	Level 2	X		X	X	X	
COOPERATING GRADUATE FACULTY	Level 3	X		X	X	X	
	Level 2	X		X	X	X	Regular Grad Faculty Rank
AFFILIATE** GRADUATE FACULTY	Level 3	X	X	X	X	X	
	Level 2	X	X	X†	X†	X	—
RESEARCH AFFILIATE***		X		X†	X	X	— Departmental

BARGAINING
UNIT 07 UHPA

* Applies only to faculty transferred into Oceanography from other UH departments

** Processed as non-compensated Affiliate Graduate Faculty using a PNF - annually renewed on January 1

*** Processed as non-compensated Research Affiliates (Assistant, Associate, Full) using a PNF - annually renewed on September 1

† At the discretion of the DPC

Notes:

Upon appointment, all instructional and research faculty at rank 3 (I3 or R3) automatically become Level 2 members of the graduate faculty (via Dept Chair request to Grad Division). Chair may also request Grad Division to allow them to chair a dissertation committee or to reappoint them as full members.

Upon appointment at rank 4 (I4 or R4) or above become Level 3 members of graduate faculty via Dept Chair request to Graduate Division

Upon promotion, all instructional and research faculty at rank 4 (I4 or R4) or above automatically become full members of the graduate faculty.

To nominate other faculty to the graduate faculty, the graduate chair sends Graduate Dean a memo and a current curriculum vitae of the nominee. The memo indicates the type (regular, cooperating, or affiliate) and the level (full or associate) of appointment being requested and contains a statement certifying that home graduate program.

APPOINTMENT PROCEDURES

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RENEWAL OF STATUS:

Category	Level	Renewal Period	Renewal Procedure
DEPARTMENTAL FACULTY		Varies	Procedures in UHPA CONTRACT
REGULAR* GRADUATE FACULTY	Level 3	7 years	Program review process*
	Level 2	7 years	Program review process*
COOPERATING GRADUATE FACULTY	Level 3	7 years	Program review process*
	Level 2	7 years	Program review process*
AFFILIATE GRADUATE FACULTY	Level 3	1 year**	DPC review in Spring Semester
	Level 2	1 year**	DPC review in Spring Semester
RESEARCH AFFILIATE		1 year**	DPC review in Spring Semester
BARGAINING UNIT 07 UHPA		Varies	Procedures in UHPA CONTRACT

* Graduate program nominates faculty for continued appointment as part of the program review process. The

** Term of appointment begins January 1 of each year

*** Term of appointment begins September 1 of each year

RENEWAL OF STATUS