

Department of Geology and Geophysics
Semester Graduate Student Committee Meeting Report

It is the responsibility of GG graduate students to organize a meeting of their research committee each semester. This form is a record of that meeting. In the rare case when a meeting of all committee members is not possible, a gathering of those who are available will occur and missing faculty will be provided with a copy of this report.

This form is to be filled out by the faculty advisor at the committee meeting, signed by all present, and submitted to Leona for recording.

Semester/Year/Date

Student

1. Summary of progress during past semester (milestones completed?):

2. Any major problems impeding progress?

3. Tasks for this or next semester?

4. Any special issues? _____

5. Planned Defense date _____

“I have read this completed form.”

Advisor: _____
Name

Members: _____

Student: _____

Signature
