PFRP Presentation 2010

Describes the equipment, software and procedures for the PFRP principal investigator meeting on December 15-16, 2010.

Audio Visual Equipment
• LCD Projector
  o NEC Multisync VT540 (Max Resolution 1024x768)
• Presentation Laptop
  o Dell Latitude D620
  o 1GB memory
  o 2Ghz Intel processor
  o Nvidia 4Mb video card
  o Optical Mouse
• Linksys wireless router

Installed Software
• Microsoft Windows 7 Professional
• Microsoft Office 2010 Professional
• Adobe Reader X
• QuickTime 7
• Mozilla Firefox 3.6

Internet Connection
The two available methods to connect to the Internet are wireless and wired.

For wireless connection, search for PFRP Wireless for available connections. There is no passphrase or user account needed.

For wired connection, please see support to request for a Ethernet network cable.

Uploading Procedure
Before uploading your presentation, please run it on another computer to check that embedded audio and movies are working. Read the Microsoft PowerPoint guidelines for more information.

1. Insert CD or plug in USB thumb drive.
2. Copy presentation to Desktop folder “PFRP Presentations 2010”. It is recommended to add presenter’s last name to the filename.
3. Eject CD or USB thumb drive.

Displaying Presentation
1. Open Desktop “PFRP Presentation 2010” folder.
2. Locate presentation, and then double click it.
3. Type “F5” Key to display in full screen.
Removing Presentation
All presentations will be posted on the PFRP website. If you do not want your presentation to be posted, please email Dodie Lau to request presentation be removed.

Support
Johnoel Ancheta <johnoel@hawaii.edu>
PFRP Meeting Computer and Audio Visual Support